

## **Watershed Committee of the Ozarks, Inc.**

### **Work Session Meeting Minutes**

April 12, 2016

Watershed Center  
2400 E. Valley Water Mill Rd.  
Springfield, MO 65803

Board Chair Eric Dove called the regular Board of Directors meeting to order at 5:05pm. Those in attendance and constituting a quorum were:

Board Members Present: Eric Dove (Chair), Laura Greene (Vice Chair), Dan Hoy (Secretary), Megan McKenna, Karen Spence.

Staff Present: Mike Kromrey, Kelly Guenther, Rob Hunt, Stacey Armstrong

Others Present: Chris Coulter, Greene County Administrator, Roddy Rogers, CU Manager Water Resources Projects

#### **1. Request for Additional Items—Website Upgrade.**

#### **2. Corporation Business**

**a. Meeting Minutes** — Minutes from the March Work Session and Monthly Meeting were reviewed. Ms. McKenna moved to accept the minutes. Ms. Spence seconded. Carried 5-0.

**b. Financial Reports** — Ms. Guenther reviewed the March financials including Balance Sheet, P&L YTD comparison, Cash Flow Summary 2016 and Cash Flow Summary 2015. Mr. Hoy moved to accept the financials. Ms. Spence seconded. Carried 5-0.

**c. Review of board member applications** — Mr. Kromrey asked the board to review past board member applications and email any potential board member names. Ms. McKenna said she will be in Springfield until she sells her house then will be moving to Nebraska.

**d. Additional Item-Website Upgrade** —Mr. Kromrey said he and Ms. Guenther have agreed the website is in need of a fresh look and upgrade. Ms. Guenther said they met with 4 website agencies and the bids ranged from \$3,900 to \$8,000. The budget was \$3,500 to \$5,000 and only one agency came in under that range. Pin Oak Web Designs bid was \$3,900. Ms. Guenther feels Pin Oak can provide the website upgrade needed and maintain the integrity of the WCO mission and history. She said WCO needs a site that is responsive on mobile devices and the current site is five years old and not responsive. Mr. Hoy moved to approve the website bid Pin Oak Web Designs. Ms. Greene seconded. Approved 5-0.

#### **3. Updates**

**a. Sponsor updates** — Mr. Coulter said a ½ cent sales tax is likely to go on the ballot in 2017 and if it passes there is good potential for the County to increase sponsor support. Mr. Rogers said City Utilities is in the budget process as well.

#### **b. Staff Updates**

- Progress on combined fundraiser and Summer Gala—Mr. Kromrey said \$10,500 has been paid or pledged so far and he read off the list of sponsors. The goal is \$20,000: \$15,000 in sponsor donations and the other \$5000 from ticket sales, silent auction and wine grab. Mr. Hoy said to invoice Bass Pro for the same amount as last year.
- Watershed Center and Our Missouri Waters Update—Ms. Armstrong said the next Our Missouri Waters meeting is Tuesday, April 19<sup>th</sup>. April 30<sup>th</sup> is Medicine Take Back Day. Mr. Hunt said former intern Clarissa Hatley was hired as a summer intern to help with the transition. He is buying a DR Power Wagon through the MDC Community Conservation grant. Mr. Hunt said his last day would be at the end of May.
- LSRIP 319 grant extension—Mr. Kromrey said WCO received a one-year extension and that includes salary support and extended project time. He

said he is working on the RCPP with Ms. Armstrong, Mr. Dove and Mr. Todd Brewer with City Utilities. Mr. Dove said the RCPP funding is a result of the USDA Farm Bill and will pay up to 90% of projects on the ground. It does not include salary support. Potential for salary support may come from Our Missouri Waters.

- Update on hiring process—Mr. Kromrey said Jeff Birchler was hired as the new Watershed Center Coordinator. Mr. Birchler has been a Middle School Science teacher at Springfield Public Schools for 29 years. He knows project-based education and can take the education program to the next level. He can start at the end of May.
- Rob's going away party—Friday, April 15<sup>th</sup> from 9am-11:30-am trail and site work, then lunch.
- Date for facility and site walk through and lunch
- Strategic Plan Retreat details—Mr. Kromrey said topics from the Sponsor Meeting will be carried into the Strategic Planning session which will be June 3<sup>rd</sup>, after the Monthly Meeting in the Midtown Library. The retreat will go until 1pm and lunch will be provided. Dan Harke will facilitate the meeting. Mr. Dove asked the board to email him if there is something specific the board would like to discuss.
- Other-- Mr. Kromrey said the Choose Environmental Excellence lunch is April 29<sup>th</sup> at the White River Room WCO has chosen Jon Williams as this years' recipient. He would like the June 14<sup>th</sup> board meeting to be a Consent Agenda and then have social time. With Ms. McKenna's help the Hiring Procedure has been updated.

**Other Business** — Closed session to discuss personnel matters

Mr. Dove made a motion to close the meeting. "I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, subsections 1 and 3, RSMo, for the purpose of discussion of staff reviews of individual employees." Mr. Hoy said aye. Ms. Greene said aye. Ms. Spence said aye. Ms. McKenna said aye.

Meeting adjourned 6:10pm

Minutes submitted by Kelly Guenther